It shall be the policy of the district to direct the certified staff to cooperatively develop a comprehensive curriculum K-12 which is based on valid educational research and which encompasses a philosophy of education compatible with the needs of the student and the resources of the district.

The certified staff will evaluate the curriculum of the district in view of the district's Mission Statement, the School Improvement Plans and applicable State and Federal standards. The findings, conclusions and recommendations of the staff will be transmitted to the board through the Superintendent or his/her designee.

<u>Resources</u>

The certified staff is encouraged to utilize any available resource in the development of a comprehensive curriculum. Curriculum shall be reviewed at least every five years.

<u>Personnel</u>

The board encourages the use of district personnel as well as resource personnel from outside the district in the development of a comprehensive curriculum and related materials.

<u>Materials</u>

The board recommends that the certified staff utilize and develop materials, which will aid in the development of curriculum to be approved by the board for use in the district.

<u>Financial</u>

The board encourages the superintendent to continuously investigate the availability of other-than-district funds to defray expenses incurred in the development of a district-wide curriculum.

<u>Planning</u>

The board advocates a policy of continuous curriculum study.

Research

The superintendent or designated representative shall develop a research and evaluation program which will provide the certified staff and the board with data to be used in the development of curriculum areas. The use of research findings of other agencies, departments, colleges and universities is encouraged by the board.

Pilot Projects

The use of pilot projects is encouraged by the board before district-wide implementation of any curriculum area is initiated.

All instructional material, including but not limited to, teacher's manuals, films, tapes, videos, CDs, DVDs, or other supplementary instructional material which will be used in connection with any research or experimentation program or project shall be available for inspection by the parents or guardians of the student engaged in such program or project. For the purpose of this policy, research or experimentation program or project means any program or project in any applicable program designed to explore or develop new unproved teaching methods or techniques.

Pilot Project Evaluation

Before any pilot project proposal is submitted to the board for approval, an evaluation format will be developed and included with the pilot project. (Cf. IJ; JRA et seq.)

Curriculum Adoption

No course of study shall be eliminated or new course added without the recommendation of Beloit Instruction and Curriculum Committee and approval of the board, nor shall any basic alteration or reduction of a course of study be made without such approval.

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The superintendent shall have the responsibility to seek out available resources for use by the certified staff in the development of district-wide curriculum.

<u>Personnel</u>

The superintendent shall submit to the board the proper budget requests for payment of fees and honorariums for the use of resource personnel at a reasonable time before the services of such personnel are utilized by the district.

<u>Planning</u>

The superintendent is encouraged to utilize resource personnel in a manner consistent with board policies. The superintendent is also encouraged to use district patrons and students in a manner consistent with these policies.

The superintendent or designated representative shall have the responsibility to organize the certified staff in appropriate committees to plan, study, modify, change or develop a district-wide curriculum.

<u>Research</u>

The superintendent may budget not more than 2% of the general operating budget for educational research and evaluation of programs, accelerate implementation of such programs and exchange the information with the certified staff, encourage evaluation of technological advances in education, support the use of tools or techniques to enhance the teacher's effectiveness or productivity and develop a reasonable detailed budgeting system that includes periodic reviews designed to assist the board in policy planning and general oversight of the operation of the curriculum in the district.

<u>Pilot Projects</u>

The superintendent or designated representative is encouraged to investigate the availability of outside funds to be used in financing any pilot project in the district.

<u>Pilot Project Evaluation</u>

The superintendent or designated representative will develop evaluation instruments to be used in any pilot project. Such instruments shall include, but shall not be limited to, the following areas: type and form of data to be gathered; personnel to be used in the project; anticipated costs of the project; anticipated input in terms of hardware and software; anticipated outcomes in terms of student productivity, student achievement, teacher utilization and productivity, building use, classified staff use; and standard tests to be administered, if any.

<u>Curriculum Adoption</u>

Certified personnel shall submit plans for changes in the curriculum to the Beloit Instruction and Curriculum Committee for study, and any recommendations of said committee may be presented to the board for action.

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